

Success Center
Learning Specialist
California Bay Area

Landmark College (LC) is the premier institution for neurodiverse students with learning disabilities such as dyslexia, ADHD, autism, or executive function challenges. In fall 2021, LC established a physical presence in the California Bay Area with our Success Center. An expanding, fully accredited college with a base campus in Vermont, LC has expanded through online programs and the Success Center to serve neurodiverse individuals with services, courses, and degree programs. Due to growth at the Bay Area Success Center, LC seeks a part time Learning Specialist at its San Mateo, CA location.

Reporting to the Director of the Success Center, the Learning Specialist is responsible for providing personalized, in-person as well as online support services to students and other individuals. Services provided to clients may include knowledge and skill development in the following areas: study and learning strategies, transition, executive function, and social and emotional learning.

The Learning Specialist will have working knowledge of profiles of neurodivergent students and be well-versed in evidence-based interventions. The Learning Specialist must also be able to teach high school and college-level active reading, writing, and math strategies, as well as strategies to support notetaking, test-taking, time management, problem solving, prioritization, and goal setting. Other responsibilities include managing student support data, identifying and assessing student success, and providing insight and tracking metrics for program success. The opportunity exists to fulfill these duties as a part-time position. Depending on the candidate and as demand for services grows, it may move toward a full-time role. Career advising knowledge is a plus as our service options may grow.

QUALIFICATIONS: Master's degree in Special Education, Educational Psychology, Psychology, or a related field expected. Several years of study skills intervention at the high school and/or college level is highly desirable with experience in online learning and engagement desirable. The ability to relate to and communicate with teenagers, young adults, and adults is necessary. Preference is given to individuals with experience working with neurodiverse students who learn differently and those willing to work a flexible schedule including evenings and weekends.

Interested individuals should provide a cover letter, resume or CV, and the names of three references. Electronic submissions are preferred. Please email your application to humanresources@landmark.edu. Applications may also be mailed to Director of Human Resources, Landmark College, 19 River Road South, Putney, Vermont 05346. No phone calls please.

Diversifying the student body, faculty, and administration is congruent with our mission. We value diverse populations and cultures including, but not limited to, ethnicity, gender, gender identity, national origin, neurodiversity, race, and religion. Landmark College is an EO/AA/Vet/Disability employer.